



ADUR & WORTHING
COUNCILS

**Record of Officer
Executive Decision**
Ref. No: DforC/005/19-20
Date of Decision: 19 August 2019

If you have any questions about this decision, please contact 01903 221006 or email heather.kingston@adur-worthing.gov.uk.

Record of Decision: Award of Contract for Southwick Leisure Centre Tennis Court Regeneration
Decision taken by: Director for Communities
Declaration: I do not have a disclosable pecuniary interest, or conflict of interest.
Delegated authority: The decision by the Joint Strategic Committee held on 4 December 2018 delegated authority to the Director for Communities, in consultation with the Adur Executive Member for Environment, to award the contract.
Decision: The Director of Communities, in consultation with the Adur Executive Member for Environment has approved the award of the tender to ETC Sports Surfaces Limited. Seven tenders for this project were received, ETC Sports Surfaces Ltd provided the best value in terms of both cost and meeting the requirements of the specification. Having completed a tender and evaluation process, there is a shortfall in the previously agreed budget of £50, 000. However a budget saving on project: Shoreham Beach Boardwalk Phase 4, has been identified to the sum of £50k. Cost Code 18031-6015-156134. Under 3.2.1 of the Joint Financial Regulations, the Director for Communities may exercise virement on budgets under the control of up to and including a maximum of £50,000, provided the Chief Financial Officer has been consulted.
Key Decision: Yes
Reason for the Decision: To authorise the acceptance of the tender from ETC Sports Surfaces Limited Limited in accordance with the Joint Council's Contract Standing Orders clause 8.12 : Acceptance of Tenders.
Alternative Options Considered: Do nothing - the reasons for upgrading this area were outlined in the Joint Strategic Committee report in December 2018. They include bringing into use an area of the leisure site that has been unused and derelict for many years. Adur District Council is committed to ensuring that the communities of Adur can access good quality sporting and leisure facilities,

hence this option is not deemed acceptable. In addition failing to undertake this work increases health & safety risks, damages the reputation of our provider, Impulse Leisure and the Council as well as stores up potential financial risk for the future.

Other Matters Considered:


Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	
Reputation	x	Risk Assessment	
Health and Safety Issues	x		

Consultation: Procurement Team, Adur Executive Member for Environment and Chief Financial Officer

Background Papers:

- JSC Report papers, dated 4th December 2018

Call-in: The call-in deadline for this decision will be 5:00pm on Tuesday 27 August 2019.



Signed:

Dated: 19 August 2019

Name: Mary D'Arcy, Director for Communities

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